



Fr. Paul Waldron, Diocesan Education Secretary

St. John's Pastoral Centre, John's Hill, Waterford.

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REQUEST FOR THE PATRON'S APPROVAL FOR THE APPOINTMENT OF A PRINCIPAL TEACHER

Name of School: _____ Roll No: _____

Principal required from: _____, 20_____

Newspaper/Website(s) where the position was advertised & Date:

(The closing date for applications must be not less than 14 days after the first publication of a web-based advertisement or 14 days after the final date of a newspaper advertisement, whichever is later. An advertisement for the position of a Principal may not be placed during July or August)

Number of applications: _____ Women _____ Men _____

Names & Addresses of Independent Assessors¹

1. _____
2. _____
3. _____
4. _____
5. _____

Venue of Interviews: _____

Date of Interviews: _____

Date of Patron Approval for Advertising: _____

Date of Approval for Interview: _____

Number of applicants interviewed: Women _____/Men _____

Name of Teacher appointed: _____
(BLOCK CAPITALS PLEASE)

Does this teacher hold the Diploma to teach Religion? Yes No

Date of BOM Meeting approving of successful candidate: _____

Email address to return Patron's Approval: _____

I hereby declare that the above details are correct and that all protocols and procedures for this appointment were adhered to.

Signed: _____ Date: _____

Chairperson, Board of Management

Return to: Fr. Paul Waldron, St. John's Pastoral Centre, John's Hill, Waterford,
education@waterfordlismore.ie

I must be chosen from official diocesan list of Independent Assessors & comply with the requirement of gender balance – a Selection Panel may not consist of all men or all women.