

The Cathedral of the Most Holy Trinity, Waterford

Organist & Director of Music – Part-time appointment – reporting to the Administrator

Responsibilities

1. To support the Cathedral Administrator in the planning and provision of the cathedral liturgy
2. Co-ordinate music programme with Cathedral Administrator; and in collaboration with other cathedral musicians; organists, group directors, cantors etc. Devise music calendar, including planning for Sundays and major feast days
3. Plan music programmes for all Masses and other services sung by the cathedral choir
4. Lead and develop recruitment for the cathedral choir
5. Rehearse and direct the cathedral choir, in collaboration with relevant other musicians
6. Develop choral technique and sound to an appropriately high standard
7. Play the organ and direct the choir for Masses and other services
8. Co-ordinate the provision of assistant/sub organists
9. Manage the cathedral music library within an agreed budget
10. Oversee the maintenance of the cathedral organ within agreed budget. Assist in development of longer-term plans for rebuilding the organ
11. Co-operate with other diocesan musicians/liturgists for diocesan events at the cathedral
12. Play for incidental services (e.g. funerals, weddings) if available (rota system based, see below)
13. Oversee the development of training opportunities for organists, in partnership with other parishes in the city and diocese

Qualifications and Experience

1. Degree/equivalent qualification in music
2. A committed advocate of high quality music and Roman Catholic liturgical context and practice
3. Skilled and energetic communicator and motivator, ability to work in collaboration
4. Detailed knowledge of liturgical music planning and delivery, including experience of appropriate and developmental repertoire
5. Highly competent organist and accompanist, with excellent sight-reading skills and experience of classical organ solo repertoire
6. Significant experience of choral direction and choral conducting, including ability to develop choral technique and sound

Remuneration and Terms

1. This is a part-time appointment for one year in the first instance, reporting to the Cathedral Administrator
2. Remuneration and other terms and conditions to be agreed with the Administrator on appointment. It is anticipated that remuneration will be in line with national advisory guidelines

Application

1. Applicants are to submit a CV outlining qualifications and experience, recent relevant references, and a covering letter **by 12:00pm, Friday August 5th, 2016**. Late applications may not be considered

2. Please submit the application by hand or post in a sealed and clearly marked envelope to the following address:
The Administrator
RE Organist and Director of Music
The Cathedral of the Most Holy Trinity,
Barronstrand Street,
Waterford
3. Shortlisting and interview will apply
4. All appointments are subject to references, and satisfactory Garda clearance, in line with standard cathedral policy
5. The cathedral wishes to create a panel of relief organists for occasions when the cathedral organists are unavailable. If you wish to be considered for this panel, please indicate this also within the covering letter

Note re funerals and weddings:

Current policy is that weddings/funerals etc are offered to appointed organists as follows:

1. Each appointed organist to identify their general availability for incidental services at outset of each year
2. Services to be offered to organist **in rotation** on the basis of this agreed availability
3. Other organists (e.g. visiting organists, family relatives) to be made welcome, without any release fee – usual technical etiquette for use of the organ to be observed by visitors (i.e. leave the organ as found etc.)